

**A Stimulus For Your Business**  
**EMPLOYEE RETENTION CREDIT**



[www.payrollexpressusa.com](http://www.payrollexpressusa.com)  
 Phone: (262) 574-1500  
 Fax: (262) 547-1850  
[payroll@payrollexpressusa.com](mailto:payroll@payrollexpressusa.com)



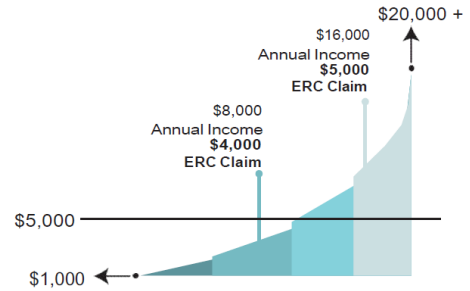
**WHAT IS IT?**

The Employee Retention Credit (ERC) is a tax credit designed to help small businesses recover from the impacts of Covid-19. The ERC is NOT a loan; it is a tax credit. This means that it does not have to be repaid, or used in any specific way.

**HOW MUCH CAN YOU CLAIM?**

The Employee Retention Credit pays out 50% of an employee's income, up to \$5,000 for 2020.

If an employee made \$8,000 in 2020: You can claim \$4,000 for the ERC. If they made \$16,000, you can claim \$5,000, because that is the highest it will pay out, even though it's less than half of their income.



**KEYS TO QUALIFYING**

**50% DECREASE IN GROSS RECEIPTS**

Did your business make half as much money in 2020 compared to the same time in 2019?

Year	Q1	Q2	Q3	Q4
2019	\$20,000	\$24,000	\$19,000	\$22,000
2020	\$20,000	\$12,000	\$10,000	\$22,000

Checkmarks are present in the Q2 and Q3 rows of the 2020 data, indicating a 50% decrease in gross receipts for those quarters.

**OR**

**FULL OR PARTIAL CLOSURE**

**Did you have to shut down your business in some way due to Covid?**

This can include (but is not limited to):

- Shortened work hours, or complete shutdown due to Government Mandate
- Being required to start working from home instead of coming into the office
- Team meetings being restricted to 10 employees or less
- Trade Shows or events that are key to your business being canceled
- Local, State or Federal restrictions put in place since March 2020

**SMALL BUSINESS EXAMPLE**

Employee 1: \$16,000 wage=\$5,000 ERC    Employee 2: \$10,000 wage=\$5,000 ERC    Employee 3: \$7,000 wage=\$3,500 ERC



**Total Benefit = \$13,500**



**It's NOT too late!**

When this program was introduced you couldn't take advantage of it if you received a PPP loan. This has changed! Don't leave credits on the table – call us to see how we can retroactively maximize your stimulus!

**CLAIM THE ERC FOR 2021**

**Qualifications: 20% reduction in gross receipts  
 OR  
 Full/Partial closure**

**Credit: 70% of qualified wages – up to \$7000 per employee per QUARTER!**